

**Mead Public Library Board**  
**Thursday, November 21, 2013**  
**2:15 PM – Library Board Room (Basement)**

Individual Library Trustees may attend the Finance Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis.2d 553, 494 N.W.2d 408 (1993).

**MEAD PUBLIC LIBRARY**  
**FINANCE COMMITTEE MEETING**  
**Thursday, November 21, 2013**  
**2:15 PM Library Board Room – (Basement)**

1. Call to Order –Dirk Zylman, Chair
2. Determination of Quorum
3. Approve Finance Committee minutes of October 17 (attached)
4. Review and possible action on payment of current expenditures, including payroll
5. Review of Metrics
6. Receive monthly 2013 budget status report to date (available at meeting)
7. Report on possible update to Table of Organization – Henry Nelson, Chair of Library Human Resources Committee
8. Discussion and possible action on modifications to Library Fund Reserve GASB categories - Mark Zehfus
9. Update on candidate search for business specialist position – Garrett Erickson
10. Update on transition to cleaning service - Mark Zehfus
11. Discussion and possible action on 2013 budget line item transfers and re-appropriations – Mark Zehfus
12. Future Finance Committee agenda items – Discussion only
13. Confirm committee report to Mead Public Library Board – Dirk Zylman
14. Next meeting: December 19th or as needed
15. Adjourn

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*To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Garrett Erickson (ext. 3414) or Pat Mueller (ext. 3411). Persons with disabilities who need other accommodations to attend the meeting should contact Garrett Erickson (459-3400 ext. 3414) or Pat Mueller (459-3400 ext. 3411) at least 3 weekdays in advance.*